

## Alexandria Researcher: Search with Alexandria

Let's learn how to **Search** your library catalog.

This is Search. No matter where you go in Search, there's this orange bar at the top where you can change your language, go to Researcher, go to Patron Status, Log In, see your library's information, and visit the Search Help page.

The important thing here is, of course, the Search bar. Usually you can just type something in, and scroll through the results to find what you need, or click on *Find More* to bring up more results.

But sometimes you'll need to search specifically by the author, or the title, and you can decide that by clicking on Smart Search, choose Author, and type in the author.

Once you've found a book, what can you do?

Click on the book, and icons appear on the right.

This one, the little location pin, lets you see a map so you can find the book in your library.

The share icon gives you a link to this book, so that you can share with your friends, or link to the book from another website.

The list icon lets you add the book to a temporary list; or, if you are logged in, you can add the book to your own list.

Now, click on the little triangle to the right, and you get even more.

You can see the full publication information including the number of pages, you can read what this book is about—this looks pretty cool—... and you can see what kinds of subject tags this book has. Click on a tag to save it to the Tags list, so that you can search that tag later.

Click on the title, and you get a *bunch* of info all at once. Then if you're *really* technical, View the Full MARC Record. Wow. Let's close that now.

Look down here. We're in the Details view. Click on *Shelf* and see how this book would be lined up if it were on a shelf. This lets you see what other kinds of books are like this one, so you can find some more cool things to read. Click on a book on the shelf and you can add it to your list!  
(But remember, the Temp List will clear when the page refreshes.)

Another view is the *Copies* view. This shows you how many copies your library has of this book, and if they are available or not.

Back to Details. Guess what? There's even *more* stuff you can do when you Log In. Click *Log In*, put in your username and password, and suddenly *there are more icons!*

Ok, so the hand on the book means you can place a Hold—if your librarian allows it—and the calendar is for Reservations. You have to be logged in to place holds and reservations because otherwise how would the librarian know *who* put the book on hold? She might stand in the middle of the library with a loudspeaker and announce “There is a hold on ‘A wrinkle in time’” and that would only work if you were around to hear her, so... You have to log in!

When you are logged in, you can add stuff to your lists, like for study lists or a list of books you really want to read but just... not right now.

You can also see reviews written by other people at your library—maybe even your classmates. Maybe even the person who sits behind you....

Once *you've* read this book, you can write your own review, to help others decide if this is the book for them.

Now, there are a lot of other things you can do in Search. I bet you can figure out some of those things by yourself, but there are more videos and articles to help you out.

Have fun searching, and don't forget to Log Out when you are finished!